



Request for Quotation (RFQ)

Baliyo Nepal Nutrition Initiative (BNNI) is an independent not-for-profit organization that envisages a collective effort to tackle malnutrition with the aim to garner support from like-minded leaders across the Government, Private Sector, International and Non- Governmental Organization and Civil Society that believe right nutrition will allow the next generation will attain physical and cognitive development to reach their full potential.

SERVICE REQUIRED:

We are in need to procure services to conduct market study via digital platforms to explore consumer purchase behavior; awareness level, shopkeeper's perception; knowledge and attitude towards fortified packaged foods. We encouraged all interested and relevant vendors (prior work experience preferable) to apply.

The RFQ includes:

1. Question Preparation.
2. Digital placement of questions and ratings for respondents in our website and social media platforms in both English & Nepali languages.
3. Log in plugin integration in research data collection, navigation and management of question flow.
4. Promotion of research initiative.
5. Data analysis - Cross-sectional analysis and report submission.

SUBMISSION MODALITY:

The quotation should be submitted in company letterhead duly signed and stamped by an authorized individual and delivered to BNNI Office, Sanepa in a sealed envelope addressed to "The Chief Executive Officer." Alternatively, the quotation can be submitted electronically with the document signed, stamped and sent as an attachment in PDF format to procurement@baliyonepal.com. The quote must be valid for 30 days from the date of submission.

DEADLINE FOR THE QUOTATION SUBMISSION: OCTOBER 29, 2021.

Note: Quotation submitted after the deadline will not be acceptable.

For any queries, please contact us at procurement@baliyonepal.com. **Telephone queries will not be entertained.**

SUPPORTING DOCUMENTS TO BE SUBMITTED ALONG WITH QUOTATION:

1. Copy of Company registration certificate
2. Copy of PAN/ VAT registration certificate
3. Copy of Latest Tax Clearance
4. Details of prior work
5. Other applicable supporting documents

PLEASE NOTE:

1. Please submit the quotation on company letterhead and signed by an authorized person.
2. Please refer to the Terms and Conditions below while preparing your quote:
 - ✓ Issuance of this RFQ does not constitute an award commitment on the part of the BNNI, nor does it commit BNNI to pay for costs incurred in the preparation and submission of this bid.
 - ✓ BNNI may contact service providers to confirm contact person, address, quoted amount and to confirm that the quotation was submitted for this solicitation.
 - ✓ Service providers must provide full, accurate and complete information as required by this solicitation and its attachments. False statements will result in disqualification termination from the selection process.
 - ✓ **Right to Select:** BNNI, in its sole discretion, will negotiate with those service providers who have submitted the competitive quotes prior to selecting the best fit.
 - ✓ BNNI also reserves the right to reject any or all quotes received without providing any further explanation.